

Executive Committee Meeting Minutes
held at 22 Nightingale Close, Cullompton.
Wednesday 19 November 2025 at 14.00

Present: Chair - John Hayston (JH), Business Secretary - Paula Rees (PR), Treasurer – Judy Morris (JM), Membership Secretary - Alison Waple (AW), Beacon Administrator - Marian Luck (ML)

Minutes: PR

1. **Welcome**

2. **Apologies** - Groups Co-ordinator - Sue Hooper-Lawrie (SHL),

3. **To Agree the Minutes of the meeting 24 September 2025** - minutes agreed as being a true and accurate record of the meeting. - Agreed. **ACTION:** PR will sign them off and send to SHL for the website.

4. **Matters Arising there from** – None

Officers Reports –

Treasurer (Accounts) as per distributed report PLUS discussion following receipt of an email from WVH Booking Secretary. It was agreed that we would book both the Committee and Club Rooms as well as the hall, for the duration of our monthly meetings.

5. **Membership Secretary** as per distributed report, agreed

Groups Co-ordinator as per distributed report, agreed

Beacon Administrator as per distributed report, agreed

6. **Membership / Associate Member FEES** agreed at £10 full members and £6 for Associate Members. Anyone who became a member/associate since the start of October will not have to renew until January 2027! AW/JM

It was also agreed that from 2026 the membership fees would be half for those joining after 01 July each year.

7. **Change of day** for Committee Meetings to 2nd Wednesday every 2 months was agreed. Committee Calendar has been updated and distributed.

8. **Policies Update** – Complaints & Grievance Policy and Procedures updated and sent to SHL to upload to new website ML/SHL

9. **Constitution Update** – still being done. SHL
10. **Review financial situation with regard to reinstating a charge for monthly meetings.** To be kept under review. ALL
11. **AOB** - New Website – Thanks to SHL for getting the new SiteWorks website designed and developed in such quick time. PR to pass on to SHL
- 12 **Date of Next Meeting:** Wednesday 14 January 2026 at 2pm at John Hayston's, 22 Nightingale Lawns, Cullompton, EX15 1UB

The meeting closed at :15.15